

STANDING ORDER GOVERNING ELECTRONIC EVIDENCE
TO BE USED BY THE JURY DURING ITS DELIBERATIONS

IT IS ORDERED THAT:

- (1) Electronic evidence that a party intends to provide to the jury for the jury's use during deliberations must be in one of these formats: .pdf, .jpg, .bmp, .tif, .gif, .avi, .wmv, .mpg, .mp3, .mp4, .wma, .wav, .3gpp
- (2) The size of individual files shall not exceed 500 MB.
- (3) Electronic evidence file names must correspond unambiguously with the exhibit numbers used during trial.
- (4) All electronic evidence admitted at trial must be loaded to CDs, DVDs or USB storage devices and submitted to the Deputy Clerk before jury deliberations unless the court permits later submission. The electronic storage media shall contain only admitted evidence and shall not include any other evidence or information.
- (5) Any request for relief from Paragraph (1) must be presented in a timely-filed motion in limine that details the alternate format or alternate evidence review equipment the party seeks to use, along with an explanation why this is necessary.

BY THE COURT:

/s/

JAMES D. PETERSON

Chief Judge